

Copying the BOSS and Tally Folders to CD

1. Open Adaptec's Easy CD Creator with the icon on the desktop that say Create CD.
2. Then select DATA and then DATA CD
3. A window like that of Windows Explorer will open.
4. In the top left hand pane locate the C:\ drive double click on it. Then open the boss folder and last open the database folder.
5. You should now see folders that are named per the date and time that they were created. Select the folder that contains the election you want to put on CD and click and drag it to the bottom left hand pane.
6. You should now see a folder in the bottom left hand pane. If you click once on the folder, in the right hand pane you will 2 files a bossdata.db and a bossdata.log.
7. Now repeats steps 4 and 5 but select the Tally folder not boss and click and drag the tally databases that you want backed up.
8. Once the Tally folders are in the bottom left hand pane, select each of them and you should see more than 2 files. The first two are the bossdata.db and bossdata.log. You will also see some bin files. All these are files that need to be backed up.
9. Once you have all the folders you want in the bottom left hand pane select the Create CD button at the top of the window and then you will get a second window that opens. Under this window you have your different option on creating the CD. Here you will only change the quantity and the option to close the CD. The option of closing the CD is under write method and is the 3rd radio button under Track At Once. If you do not have the option you may have to select the advanced button to see the options.
10. Then click OK and the CD creation process will begin.
11. Once completed you can close the application and you will be prompted to save the layout. Select No.
12. Now take the CD to a different PC with a CD-ROM drive and insert the CD into the PC to verify that the CD was created properly and can be read on any PC.

Locating the Correct BOSS or Tally Folder

To find out what folder from BOSS and Tally to backup you may have to open BOSS or Tally in order to find out how the folder was named by BOSS or Tally when it was created. In BOSS or Tally when you go to open the database you will see the database name you assigned and then next to it you will see the path of where the database is on the hard drive. The folder name is based on the date and time the folder was created. An example is c:\boss\database\011111-145341\bossdata.db. You only need to backup the folder that contains the database, which for this example is 011111-145341.

Running Reset

Since the polling place location cannot be completely duplicated, each eSlate needs to be reset individually.

1. First connect a JBC to an eSlate
2. Next connect the PC to the JBC using a Parallel cable
3. Then power the JBC and eSlate on
4. Wait until the JBC has fully powered on and all the diagnostic checks have completed.
5. Then open the Reset utility and make sure that under configure LPT1 is selected
6. Then click on Reset PVS
7. Once you get a Reset Complete message, then power off the JBC and disconnect it from the eSlate. (Run Reset until you get the Reset Complete message.)
8. Connect a different eSlate to the JBC and run through steps 3-6. (You can leave the Reset utility up and running and only have to check the configuration once.)

Box

Voting Document

Archives-